



bookit
BOOKKEEPING

Our Hummingbird

Have you ever seen a hummingbird?

This tiny creature blends speed and agility in a breathtaking display of efficiency. This helps it complete its daily tasks in a truly effective way.

Like the hummingbird, Bookit prides itself on working at optimum capacity whatever the task – managing your books, streamlining your accounts

and adapting to conditions which constantly change.

No matter how hard the job, we always make it look seamless. That's because we love what we do. Every team member is passionate about helping your business thrive and grow.

We travel to businesses across Australia – with speed, agility and genuine flexibility. It's the Bookit way



About Bookit



We regard Bookit as a one-in-a-million bookkeeping service.

Our expert, end-to-end business bookkeeping and accounts management service is far more than an outsourcing option or bookkeeper backup. We operate as a highly skilled business partner dedicated to our clients' ongoing success.

Our team seeks out professional organisations with the drive to succeed and awareness of the value a true business partner

brings. In this way, we can help you flourish in extremely challenging times. We don't just promise – we deliver. Every client is assigned a dedicated account manager, available 52 weeks a year. This personalised support takes care of all those challenging issues which keep you up at night.

Bookit's full service accounting solutions can have far-reaching impact on

your business. Our aim? To make you more cost-effective, streamlined and productive – right across the board. It's the Bookit difference.

We've been helping businesses develop and prosper since 2009. Registered, insured, experienced and fully compliant, we can craft you the ultimate, tailored accounts management package.

We never compromise on our three core values.

Agility

Bookit team members are ready for anything. Prepared for the worst market conditions, we work closely with clients to future-proof business. Our cloud-based system lets us support every kind of organisation – Australia-wide.

Determination

We work hard because you do. With both of us working to capacity, imagine what we might achieve! We harness your passion to succeed – your most valuable asset. Bookit is always there, offering the expertise you need to kick goals.

Trust

To grow your business, you need a professional partner you can trust. After all, we boast more than 110 years of combined bookkeeping experience and a proven industry track record of accuracy, loyalty and honesty. We care!



**Every goal you kick, we celebrate.
At every milestone, we hail your success**

Taxes & Payroll

We want to get – and keep – you on top of your bookkeeping and accounts. That means sorting every aspect of your business accounts, managing GST liability and establishing rock solid accounting credentials. Payroll is also critical. This includes superannuation contributions, Workcover costs, leave accruals and full regulatory compliance along with STP and EOFY payment summary production.

BAS Preparation & Lodgement

Our experienced staff with BAS Agent Registration will whip your financials into shape. Taking care of your complete BAS and

IAS process, we help you achieve compliance in BAS preparation and lodgement. We get it right every time – no late fees or incorrect data. Working well in advance of submission dates, we meet all Australian Taxation Office requirements and make your accountant's life easy!

Debtor Collections

Are you constantly chasing cashflow? Let us manage outstanding payments, bringing debtors under control through occasional or ongoing monitoring. We achieve consistent and outstanding results using a proven, highly effective system. Just let us know who to chase and the wheels start turning. You sit back and watch the payments roll in.

Accounts Management

We love managing accounts. From BAS to banking, superannuation to software training, our expert staff take it in their stride. By letting us sweat the hard stuff, you are free to network, strategise and grow your business. We work with your preferred accountant, or plug you in to one of our own trusted accounting professionals. The latter places all your accounting needs under one roof – saving time, cost and hassle.



How we give back

Our business has always had a clear community focus. As we grow and evolve, we're constantly looking for new ways to connect with our local

communities. Bookit is involved in a number of networking groups, and sponsors a wealth of sporting and other organisations.